

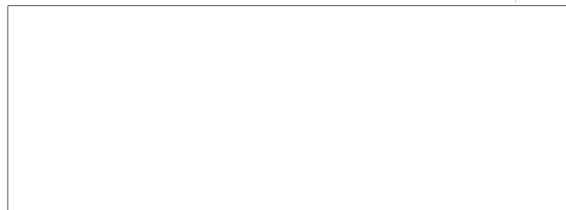
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17 September 1953

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REPORT FOR THE WEEK OF 14 - 18 SEPTEMBER

To: Director of Training
From: Management Training Division

Accomplishments

Completed the initial phase of the Human Resources Program with the fifth group of supervisors in Logistics, - 11 Unit Chiefs and equivalent staff.

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[redacted] is making progress in the development of the Basic Management Course, 40 hours, that we now expect to give for the first time in the two week period, 11 - 22 January 1954, - mornings only for ten consecutive days. It is planned to offer this two week course each month.

General

We have sent requested comment on the proposed regulation for the Assessment and Evaluation Staff to [redacted] this week.

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[redacted] and I have attended several lectures on Management at the Industrial College of the Armed Forces, - a sound investment, I feel, for the small amount of time involved.

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Plans

I am planning to conduct the Human Resources Program for a sixth group of supervisors in Logistics [redacted] the week of 28 September.

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Follow-up meetings in the Human Resources Program are being scheduled for TSS, Commo, FDD, and the Medical Office in the near future.

[redacted] seems to be interested in the H. R. Program for supervisors in the Office of General Services.

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It is planned to have a Division party at my house on Saturday evening, 3 October. We hope that DTR will be back by then.

cc. to

Chief, Management Training Division

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